

Full Name _____

Email Address _____

Facilities

- Foodpack B.V. - BW Harderwijk
- Jif-Pak - Vista
- Kalle Chile - Quillcura – Santiago de Chile
- Kalle CZ - Zebrak
- Kalle GmbH - Bersenbrueck
- Kalle GmbH - Sohren
- Kalle GmbH - Wiesbaden
- Kalle Hungary - Budapest
- Kalle Nordic - Aalborg SV
- Kalle Polska - Lodz
- Kalle USA - Gurnee
- Oskutex Georgsmarienhuetten - Georgsmarienhuetten
- Oskutex Landau - Landau
- Oskutex Schwaan - Schwaan
- Kalle Casing GmbH & CO KG Wiesbaden
- Kalle Casing GmbH & CO Bersenbrueck

Request Type

- New User
- Remove User
- Edit User

Incident Rules

- Edit User can edit records for facilities they are assigned
- Delete User can delete records for facilities they are assigned
- Employee Displays the Employee tab on the incident screen (US Only)
- Hospital Display the Hospital tab on the incident screen (US Only)
- Insurance Display the Insurance tab on the incident screen (US Only)
- Workers Comp Display the Workers Comp tab on the incident screen (US Only)

Reporting, Analysis, and Notifications

- Dashboard Shows Dashboard tab including KPI Data, KPI Reporting, & Analysis
- Emails New incident emails, sent every 6 hours for facilities checked above
- Global Emails New incident emails, sent every 6 hours for all facilities above
- Rec. Emails New Recordable incident emails, sent every 6 hours

Administration

- Site Admin Edit Department's, employee counts, and assigned color code
- List Admin Edit Facility names, Address, City, St, Zip, and Country Code

Form Submitted By: _____

User access will be matched to the information on this form. Please print legibly.
Please submit completed form to itdept@kalleusa.com and RalfFaltermeier@KalleUSA.com

For Internal use only. Approved By: _____